



NATIONAL JOINT REGISTRY STEERING COMMITTEE

MINUTES

Meeting:	Steering Committee Meeting	Date:	Thursday 11 th May 2006
Location:	Department of Health, 133 – 155 Waterloo Rd. London SE1 8UG		
Present:	Bill Darling	BD	Chair
	Paul Gregg	PG	Vice Chair
	Judy Murray	JM	British Orthopaedic Association (representing the surgical profession)
	Christine Miles	CM	Representing NHS trusts
	Keith Tucker (on behalf of Martyn Porter)	MPO	British Hip Society
	Tim Wilton	TW	British Association for Surgery of the Knee
	Andy Smallwood	AS	NHS Purchasing and Supply Agency
	Andy Crosbie	AC	Medicines and Healthcare products Regulatory Agency (MHRA)
	David Forsythe	DF	Stryker (representing the orthopaedic device industry)
	Dominic Worsey	DW	National Assembly for Wales
	Ken Bateman	KB	Smith & Nephew Healthcare Ltd (representing the orthopaedic device industry)
	Ros Gray	RG	Representing Independent Healthcare Providers
	Ramila Mistry	RM	Department of Health
	Kate Wortham	KW	Department of Health
	Gladys Hall	GH	Department of Health
	Gary Clements	GC	Department of Health
	Richard Armstrong	RA	Northgate Information Solutions Healthcare Practice Manager
	Mike Swanson	MS	Northgate Information Solutions Principal Consultant
	Judith A Mason	JAM	Northgate Information Solutions Programme Support Manager
	Martin Pickford	MP	Northgate Information Solutions Orthopaedic Advisor
	Jan van der Meulen	JvdM	RCS Clinical Effectiveness Unit (Annual Report Item)
	Peter Howard	PH	NJR RCC Network (Annual Report Item)
Apologies:	Sally Taber	ST	Independent Healthcare Forum (representing the independent sector)
	Mick Borroff	MB	Depuy International Ltd (representing the orthopaedic device industry)
	Dean Jelfs	DJ	Department of Health
	Mark Noterman	MNo	Department of Health
	Melissa Naylor	MN	Department of Health
	Alex MacGregor	AM	University of East Anglia (representing public health and epidemiology)

Colin Thomson	CT	All Wales Community Health Councils (patient group representative)
Martyn Porter	MPO	British Hip Society

Item	Welcome and Introductions	Action
1	<p>The Chair opened the meeting by welcoming all attendees and introducing new attendees. He thanked all everyone for their hard work over the past six months.</p> <p>Northgate Information Solutions were introduced to Steering Committee members.</p>	
2	<p>Minutes of Steering Committee Meeting 2006/No. 1: NJRSC (06) 01</p> <p>a. Approval of minutes</p> <p>NJRSC 2006/02 Liaison with Healthcare Commission Of the 3 indicators used by the Healthcare Commission to assess the April 2006 declarations, concern was expressed over the intended use of the ODEP rating for implants. It was confirmed that compliance with the 'A' rating was the requirement, not any particular year.</p> <p>It was also agreed that Northgate would, through Mark Noterman, arrange a meeting with the Healthcare Commission which RM would also attend.</p> <p>The SC minutes were approved with no further comment.</p> <p>NJRSC 2006/01: Approved minutes to be posted on the NJR website.</p> <p>b. Progress on actions</p> <p>RA advised that Northgate are aware of the action to make the post code mandatory and would be following up on the original request made to ROCR.</p> <p>The actions were approved with no further comment.</p>	<p>NJRC</p> <p>NJRC</p>
3	<p>NJRSC 2006/02: Quarterly Management Report of NJR Centre (1 January to 31 March 2006)</p> <p>JM brought it to the committee's attention that the last page of the report had headings missing in the table for Annex A: Number of Implants Sold and DH Levy Invoiced. KW provided the amended page to members present.</p> <p>The contents of the Quarterly Management Report were noted.</p>	
4	<p>NJRSC 2006/03: NJR Financial Report</p> <p>Income and Expenditure for the financial year 2005/06 were £3,575,000 and £3,430,000 respectively. The result was a positive balance of £145,000.</p> <p>The contents of the Financial Report were noted.</p>	

<p>5</p>	<p>NJRSC 2006/04: NJR Statistics Report</p> <p>RA presented the NJR Statistics Report and made the following, specific comments:</p> <ul style="list-style-type: none"> • Overall figures for Compliance and Consent had continued to increase in the final quarter. • The percentage of records submitted and which included NHS numbers was lower due to the fact that an NSTS search had not been completed before the figures were produced. • The levy returns for March had not been finalised before the report was produced and assumptions had been made about the number of implants sold in March. <p>Northgate would produce a revised report once the levy figures had been confirmed. The report would also include an annual comparison as well as the usual quarterly comparison.</p> <p>RA stated that up to date HES figures had been used to compile the report and that, in future, it was likely that HES data would be updated monthly, rather than quarterly as it is at present.</p> <p>The figures used for calculating the report were based on the date that the information was entered into the system, not the date of the operation. The monthly reports did not, therefore, show the actual number of operations carried out in a particular month. In future, it was planned to provide a report showing the time lag between an operation taking place and the data being entered. Linkage to HES may also provide a more accurate report of the number of operations being carried out.</p> <p>JM asked how units generally purchased components and it was acknowledged by the meeting that most units purchase them immediately prior to use: there is little 'bulk purchasing'.</p>	<p>NJRC</p>
<p>6</p>	<p>NJRSC 2006/05: Consolidation of NJR Subcommittees and Groups.</p> <p>The Chair and RM stated that, after having reviewed the roles and responsibilities, of the NJR subcommittees and groups, they proposed that the four NJR sub-committees (NOPAG, NJRRC, PROMS and NJR Editorial Board) should be subsumed by the Steering Committee.</p> <p>Many sub committee members are already members of the Steering Committee and it was sensible to consolidate the committees to reduce the duplication of effort. In future, other experts would be invited to attend Steering Committee meetings as required. The meeting accepted the proposal that the four subcommittees/groups, (NOPAG, NJRRC, PROMS and NJR Editorial Board) would be consolidated into the NJRSC.</p> <p>PG felt that the principle of a 1 day meeting to cover all subjects was sound, but expressed reservations about experts being asked to attend for a single agenda item. A suggestion was made to have members of the RCC attending the NJRSC meetings on a rotational basis to enable a two-way exchange of information – to be discussed with the RCCs.</p> <p>Other, related decisions made during the discussion were:</p>	

	<ul style="list-style-type: none"> • The Steering Committee were to see the Minutes of RCC meetings. • The Chair, at the next NJRSC meeting would address whether deputies should be allowed to attend NJRSC meetings in the absence of Steering Committee members within its new status of ANDPB. • PG felt that it would be sensible to reduce the number of RCCs to reflect the new SHA structures. This would both ensure active membership and improve effectiveness. This would be discussed at the next RCC meeting. • Peter Howard stated that, for the 2nd Annual Report, members had worked 'virtually', using email. 	<p>NJRC</p> <p>BD</p> <p>PG</p>
7	<p>NJRSC 2006/06: NOPAG Minutes</p> <p>The minutes were noted.</p> <p>PG asked 'where was it stated that 'Consent to Operate' and 'Consent to Store Data' could not be recorded on the same form. Northgate would take on the various issues surrounding consent and report back at the next Steering Committee meeting on 25th July 2006.</p>	
8	<p>NJRSC 2006/07: Editorial Board Minutes and NJR 3rd Annual Report - Framework</p> <p>NJREB (06) 01 The minutes from the last meeting were approved.</p> <p>KW provided a verbal report on the status of the 3rd Annual Report and provided a plan for its production. The meeting agreed that the report would be issued in 2 parts: the first part would address the reporting requirements of NJRSC as an ANDBP; the second part would include the clinical data analysis requested by surgeons and suppliers. The high level report would cover the financial year; the detailed, clinical report would be based on the calendar year.</p> <p>Concerns were expressed that, with the changeover in contractors, the report may not be prepared in the required time scales. PG stated that the previous contractor should have completed the 3rd Annual Report as part of their contract. RM confirmed that KW was responsible for the production of the high level report and that Northgate would be responsible for providing the analysed data. Commentary for the second part of the report would be provided by members of the NJRSC and others as appropriate.</p> <p>RM stated that it was Northgate's responsibility to sub-contract any analysis work as part of their contract. Northgate to produce a draft clinical annual report in time for the 25th July NJRSC meeting.</p> <p>The NJR annual report would also cover the change of contractor and, as well as reporting on the previous year, would be enhanced by outlining what could be delivered in the future.</p>	
9	<p>NJRSC 2006/08: NJRSC Members Handbook</p> <p>The NJRSC Members Handbook was noted.</p>	
10	<p>NJRSC 2006/09: NJR Scope of Work from April 2006 Onwards.</p>	

	<p>RM stated that the new contract with Northgate included all the work that was carried out by the previous contractor and some activities undertaken through variation orders. A new business plan to be approved by the Steering Committee was a vital precursor to all future, planned developments.</p> <p>BD asked that a draft business plan be presented by Northgate at the next NJRSC meeting on 25 July 2006.</p>	NJRC
11	<p>NJRSC 2006/10: Northgate Proposal for the Delivery of NJR Work April 2006 to March 2009</p> <p>RA provided a high level view of the types of service enhancements that could be delivered during the contract, focusing on HES linkage and the National Programme for IT (NPfIT). Northgate's programme structure for delivering the service was also highlighted.</p>	
12	<p>NJRSC 2006/11: Schedule for Producing SC Papers</p> <p>The NJRSC Schedule for Producing SC Papers for July and November 2006 was approved.</p>	
13	<p>NJRSC 2006/12: NJR Information Requested by Stryker</p> <p>The Chair requested that Member representing the orthopaedic device industry (David Forsyth of Stryker) to leave the room whilst this item was discussed.</p> <p>The Chair expressed concerns about the nature of the request from Stryker and the manner in which it had been made. There was no statement as to the need for the information, or how it would be used. The NJRSC recommended that Stryker submit a project proposal outlining the purpose and intended use of the information requested.</p> <p>Northgate and DH would produce guidelines for access to NJR data for research and other purposes and how such requests should be handled for discussion at the next NJRSC meeting.</p>	BD NJRC/DH
14	<p>AOB</p> <p>Steering Committee Appointments. New members were expected to take up their appointments as the current NJRSC members' term expires. This starts from 30th September 2006 onwards.</p>	NJRC
15	<p>Dates for future meetings</p> <p>The next SC meeting will be held on 25th July 2006. The venue for the meeting is yet to be confirmed.</p>	

28th July 2006