

NATIONAL JOINT REGISTRY STEERING COMMITTEE

MINUTES

Meeting:	NJR Steering Committee		Date: 28 th January 2016
Location:	Burroughs Room, Wellcome Collection, 183 Euston Road, London, NW1 2BE		
Members Present:	Laurel Powers-Freeling	LPF	Chair, NJRSC
	Martyn Porter	MPo	NJR Medical Director
	Prof Mark Wilkinson	MW	Public Health & Epidemiology Representative, NJRSC Chair, Research Sub-Committee
	Prof Andrew Price	AP	Orthopaedic Surgeon, NJRSC
	Gillian Coward	GC	Patient Representative, NJRSC
	Rob Hurd	RH	NHS Management Representative, NJRSC
	Prof Amar Rangan	AM	Orthopaedic Surgeon, NJRSC
	Jean-Jacques de Gorter	JJ	Independent Healthcare Sector Representative, NJRSC
	Hussain Kazi	HK	Co-opted Orthopaedic Surgeon, NJRSC
	Matthew Porteous	MP	Chair, Regional Clinical Coordinators Committee
	Nick Wishart	NW	Orthopaedic Industry / Manufacturer Representative, NJRSC
	Sue Musson	SM	Patient Representative, NJRSC
Attendees:	Elaine Young	EY	Director of Operations-NJR, HQIP
	James Thornton	JT	Senior Communications Officer-HQIP
	James Ludley	JL	Communications Officer-NJR, HQIP
	Eve Riley	ER	Research Manager-NJR, HQIP
	Dan Laverick	DL	Executive Assistant-NJR, HQIP
	Jane Ingham	JI	CEO, HQIP
	Prof Ashley Blom	AB	University of Bristol
	Adrian Sayers	ASa	University of Bristol
	Andrew Judge	AJ	University of Oxford
	Richard Armstrong	RA	Programme Director, Northgate
	Mike Swanson	MS	NJR Principal Consultant, Northgate
	Khalid Razak	KR	Medicines and Healthcare products Regulatory Agency (MHRA)
	Carol Harrison	CHa	Data Quality Project Manager
	Tim Wilton	TW	President, BOA
	Andy Smallwood	AS	NHS Procurement Representative, NJRSC
Michael Green	MG	Orthopaedic Industry / Manufacturer Representative, NJRSC	
Apologies:	Peter Howard	PH	Orthopaedic Surgeon, NJRSC Chair, Surgeon Outlier and Implant Scrutiny Committee
	Robin Rice	RR	Welsh Government Representative, NJRSC
	Prof Tim Briggs	TB	Lead, Getting It Right First Time (GIRFT) National Director, Clinical Quality and Efficiency, DH

1 Welcome and Apologies for Absence

LPF welcomed all members and noted apologies from PH and RR. She introduced JL, the new NJR communications manager. Members noted that the meeting would be much shorter than usual to accommodate the Strategy Workshop that would follow.

2 Minutes of the Previous Meeting

The minutes of the meeting held on 23.10.15 were noted and approved.

3 Business Update

PHIN

EY updated members that PHIN had the ability to publish the data that was already in the public domain, ultimately with or without NJR's approval, so it was advisable to share NJR information currently published. There was a plan to meet and agree a data sharing agreement. Members agreed that advice should be sought from NHSE about authority to determine how NJR data could be used post publication, for example whether aggregate data could be analysed or presented differently to the NJR without NJR permission. It was agreed to clarify before a further meeting with PHIN was set up.

Action: Consult with NHSE in order to determine the NJR's remit and authority in relation to data that it holds and publishes, before further meeting with PHIN.

EY/LPF

4 HQIP Consultation on COP Manual – BOA/NJR Response

MPo informed members that a meeting between the NJR, BOA and HQIP had been held whereby valid concerns relating specifically to COP and data standards had been raised. It was hoped that NJR expertise would be utilised in determining appropriate 'minimum standards' that addressed the concerns of the NJR and BOA.

Jl noted that the guidelines were aspirational and agreed that more work was needed in this area, informing members of upcoming plans for discussions with NHSE and that expertise was also being sought from other audits and medical advisory groups.

5 NJR Data Quality Strategy-National Validation Audit

CH updated members on the on going NJR national data quality audit. Members were informed that 21% of Trusts had engaged with the audit and progress was being made.

Members hoped that there would be continued improvement with Trust engagement and a robust process for scheduling the NJR audit into wider Trust audit plans. Expectation was that as NJR went through more Trust audit cycles, the process would become easier and focus on non-compliant Trusts and the independent sector. Members noted that the audit was providing a mutual learning experience that had potential to set data quality practices and standards that other audits could follow. Members acknowledged challenges facing Trusts and noted that streamlining NJR data collection and quality auditing to make the process easier for Trusts was one objective of the DQ audit process.

Action: Produce a report on outcomes and progress with the Data Quality audit for the NHSE Medical Director at the end of March.

MPo/EY/
CH

6 GIRFT and NHS Procurement and Efficiency programme

Members expressed hope that the relationship between GIRFT and NJR would be collaborative and work would be mutually complementary. RH agreed to provide a written update about GIRFT for discussion at a future meeting.

Action: Produce a GIRFT progress report for discussion.

RH

8 Finance

8.1 NJR Finance Report Q3 [1st Oct to 31st Dec 2015]

EY noted a £700,000 deficit for Q3 of the financial year which needed addressing in budget setting for 2016/17. Members noted undersubscription to EMBED, subscription collection generally and plans to consider further income generation ideas. It was agreed that the EMBED service required greater promotion and a possible roadshow to support the initiative.

Action: Consider promotion of EMBED service.

NJR

8.2 2014/15 Provider Subscription Update

Outstanding 2014/15 Subscription was noted and a Chair/Chair letter had been sent.

8.3 2015/16 Provider Subscription

The update on Provider Subscription for 2015/16 was noted.

8.4 2016/17 Provider Subscription Charges

2016/17 subscription c charges and associated collection process were approved.

9 Update from the NJRSC Sub-Committees

Given reduced meeting time LPF requested key update points only.

9.1 Executive Committee

There was no update from the Executive Committee.

9.2 Medical Advisory Committee

There was no update from the Medical Advisory Committee.

9.3 Data Quality Group

MPo thanked CH for the work she and the RCs were doing. It was noted that reports were coming in and that the objective was to compare compliance before and after the DQ audit process, with useful and easy to read metrics for hospitals and Trusts. He advised that support was needed for publicising what the NJR was doing in terms of data quality and progress with strategy implementation.

Agreed: MPo, MW and AB to agree next steps on retrospective data quality.

**MPo/MW/
AB**

9.4 Editorial Board

There was no update from the Editorial Board.

9.5 Research Sub-Committee

There was no update from the Research Sub-Committee.

9.6 Regional Clinical Coordinators Committee

There was no update from the RCC Committee.

9.7 Surgeon Outlier Committee

It was noted that a review of the surgeon outlier process was being undertaken and a draft would be circulated to the specialist societies for comment before submission to NJRSC for approval. Members noted consideration was being given to SOC succession planning, increasing workload and a suitable escalation mechanism for Trusts that did not respond to outlier notification.

9.8 Implant Performance & Scrutiny Sub-Committees

There was no update from the Implant Performance & Scrutiny Sub-Committees.

10 Quarterly Statistics Report Q3 [1st October to 31st December 2015]

The Q3 QSR report was noted.

11 Quarterly Management Report Q3 [1st October to 31st December 2015]

The Q3 QMR was noted.

12 NJR Meeting Schedule 2015 and 2016

The updated 2015/16 meeting schedule was noted.

13 Any Other Business

No other business was discussed.

14 Date of Next Meeting

Wednesday 27th April 2016.