



NATIONAL JOINT REGISTRY STEERING COMMITTEE

MINUTES

Meeting:	NJR Steering Committee		Date: Friday 19th October 2018
Location:	Franks Room, Wellcome Trust, 183 Euston Road. London. NW1 2BE		
Members Present:	Laurel Powers-Freeling	LPF	Chairman
	Martyn Porter	MPo	NJR Medical Director
	Prof Amar Rangan	AR	Orthopaedic Surgeon
	Prof Mike Reed	MR	Orthopaedic Surgeon
	Gillian Coward	GC	Patient Representative (via teleconference)
	Prof Mark Wilkinson	MW	Public Health & Epidemiology
	Jeff Stonadge	JS	Industry/ABHI
Co-Opted Members:	Matthew Porteous	MP	Chair, Regional Clinical Coordinators & Data Quality Committees
	Khalid Razak	KR	Medicines and Healthcare Products Regulatory Agency (MHRA)
	Robin Rice	RR	Welsh Government Representative
	Prof Tim Briggs	TB	Chair, Getting It Right First Time (GIRFT); National Director, Clinical Quality and Efficiency, NHS I
	Andy Smallwood	ASm	NHS Procurement
Attendees:	Elaine Young	EY	Director of Operations, NJR
	Chris Boulton	ER	Associate Director of Research & Governance, NJR
	Deirdra Taylor	DT	Associate Director of Communication and Stakeholder Engagement
	Prof Ashley Blom	AB	Head of Translational Health Sciences, University of Bristol [LOT 2]
	Richard Armstrong	RA	Head of Health Solutions, Northgate [LOT 1]
	Mike Swanson	MS	NJR Principal Consultant, Northgate [LOT 1]
	Nikky Ehinlanwo	NE	Executive Assistant, NJR [Minutes]
Apologies:	Sandra Lawrence	SL	Industry/ABHI
	Peter Howard	PH	Orthopaedic Surgeon
	David MacDonald	DM	Independent Healthcare Sector Representative
	Prof Karen Barker	KB	Allied Health Professional
	Robin Rice	RR	Welsh Government Representative
	Rob Hurd	RH	NHS Trust Management
	Prof. Philip Turner	PT	President, BOA
	Jane Ingham	JI	CEO, HQIP

REF.	ITEM	ACTION
1	Welcome and Apologies for Absence LPF welcomed members and noted apologies as listed above.	
2	Declarations of Interest [DOI] None	
3	Minutes of the Previous Meeting The draft minutes from the meeting held on 18 July 2018 were approved.	
4	Business Update The business activity update provided by EY was noted by members as follows: <u>ITEM 9: NHSD Data Access – HES/PROMS</u> CB updated members on the letter sent to CAG requesting that the data flows for linkage remain as per the status quo. LPF to send chasing letter to CAG chair. Action: CB to draft letter to CAG for LPF. <u>ITEM 10: NJRSC Structure & Gov - Recruitment</u> EY updated members on the adverts for the NJR Medical Director and NJR Patient Representative. Interviews for the NJRSC MD post had taken place. A candidate had been nominated and a recommendation had been sent to NHSE for approval. The NJR Patient Representative post had been advertised. It was agreed that the advert would be would be extended to Patient Network Groups.	CB
5	BOA/TORUS Meeting LPF reported back on the BOA/TORUS meeting held in July. The outcome of the meeting was to review how the TORUS registries could potentially align with the NJR. Members had a detailed discussion on the challenging diversity of the TORUS registries and implications for NJR structure and governance. It was agreed that a scoping exercise was required to assess the work involved and discussion ensued regarding how this work would be resourced and funded. LPF also highlighted the importance of obtaining the view of NHSE on potentially expanding the NJR remit. TB suggested that members of GIRFT team, accomplished in this kind of feasibility scoping work could assist the NJR. It was agreed to explore the feasibility of this option with GIRFT and consider all possibilities. Members to review and agree on how the work would be carried out. Action: Arrange meeting with Rachel Yates (GIRFT) Action: Arrange meeting with Stephen Powis, NHSE MD and NJR team	EY LPF
6	Data Sharing Audit by NHS Digital CB updated the members on the recent data sharing audit conducted by NHS Digital. Headline initial findings were <ul style="list-style-type: none"> a. NJR does not have a documented risk management policy. b. Server access needs to be reviewed on a more frequent basis. c. The current NJR/NPS contract specifies that ‘all’ data will be encrypted at database level. Only NJR data (i.e. not HES) is encrypted currently. d. Northgate need to be made aware of NJR Data Sharing Framework Contract. e. NJR/Northgate information asset registers are incomplete. f. NJR need to correctly cite source of HES data in all outputs. g. Northgate risk scoring assigned did not follow a documented methodology. Action: CB to develop a risk management policy	CB
7	National Clinical Improvement Programme (NCIP) MPo reported on the NJR/NCIP meeting. Noting that NCIP would like to work with NJR and understand what data NJR collect. , Another meeting would be convened between NJR/NCIP to present detail on how the NJR works to discuss NJR/NCIP collaboration.	

8	<p>2018/2019 Annual Plan Q2 Update LPF recommended the annual plan be reviewed at the next meeting, focussing specifically on 2/3 key priorities.</p>	
9	<p>NJR Risk Register CB updated on risk exception report for the quarter noting:</p> <ol style="list-style-type: none"> 1. That data flows for the data quality audit were considered to be non compliant with S251 consent as it include patients who have actively not consented. This would require amendment to the NJR CAG approvals as a priority. The risk associated with halting the data quality audit was discussed and it was felt that early notification to CAG that these flows were required for patient safety purposes was preferable. Action: CB to advise CAG of data quality audit data flows. 2. With regard to progress towards allowing flows of mortality data to third party research applicants, HQIP had agreed to support the concept of sublicensing of linked data. Action: CB would progress the necessary approvals. 3. With regard to progress towards NHS Partners Network signing of the NJR MOU, amendments to David Macdonald’s job description had been requested prior to agreement. 	<p>CB</p> <p>CB</p> <p>CB</p>
10 10.1 10.2	<p>NJR Finance Finance Report Q2 [1st July – 30th September 2018] LPF noted that income expenditure was as expected.</p> <p>NJR Subscriptions 2018/2019 Noted that status of subscription was - 90% paid, 9% outstanding and 1% no response.</p>	
11 11.1 11.2 11.3	<p>Update from NJRSC Sub-Committees</p> <p>11.1 Executive Committee Draft minutes from the meeting held on 11.09.2018 were noted. RA reported on the review stage of an initiative to move the IT platform to the cloud. An agreement for NPS to conduct the ‘alpha phase’ of the work to assess the risks, timings and benefits would be signed by early December and Northgate would thereafter have a better view of the benefits the platform could provide. It was noted that it would also be worth considering the benefits a new IT platform could bring to the TORUS initiative during the alpha phase. Action: RA to update NJRSC following completion of the review</p> <p>11.2 Medical Advisory Committee Draft minutes from the meeting held on 11.09.2018 were noted. MPo reported on the dashboard platform which was going to be changed as there were issues around benchmarking. A meeting would be convened to review the dashboard between GIRFT/NJR and liaising with FCA to ensure the dashboard complied with their standards. Work to be completed in December.</p> <p>11.3 Data Quality Committee A verbal update of meeting held 18.10.2018 was noted. MP addressed some issues with regard to lawful consent to enable the 17/18 audit to commence. He reported that it was the unanimous view of the Data Quality Committee that NJR should try to surmount this difficulty to deliver the 17/18 audit. It was agreed that the value of the audit for the health of the nation should override a consent shortfall for data that isn’t actually even used and the committee felt optimistic that it would be viewed in this way.</p>	<p>RA</p>

11.4	<p>Editorial Board</p> <p>Minutes of the meeting held on 06.07.2018 were noted. MPO/DT gave a verbal update of the BOA conference. The conference was successful and positive feedback was reported on all breakout sessions.</p>	
11.5	<p>Research Committee</p> <p>A verbal update of the meeting held on 17.09.18 was noted. MW presented the new Patient Decision Aid platform developed by NJR / Versus Arthritis for patients considering joint replacement, to the committee. This would provide patients with a summary of their diagnosis before surgery. MW needed members' endorsement for NJR to pilot this programme and which would be hosted in Sheffield as part of NJR tools, if approved. Members had a detailed discussion and agreed this tool would be useful to patients.</p> <p>Action: Consider liability issues before tool was implemented in December.</p> <p>Action: Consider the Communication Plan and hosting of the platform on the NJR website</p>	MW MW/DT
11.6	<p>Regional Clinical Coordinators Committee</p> <p>A verbal update of the meeting held on 18.10.18 was noted.</p>	
11.7	<p>Surgical Performance Committee</p> <p>A verbal update of the meeting held on 12.09.18 was noted.</p>	
11.8	<p>Implant Scrutiny Committee</p> <p>A verbal update of the meeting held on 12.09.18 was noted.</p>	
12	<p>Quarterly Statistics Report Q2 [1st July 2018 – 30th September 2018]</p> <p>Paper was presented but no further discussion.</p>	
13	<p>Quarterly Management Report Q2 [1st July 2018 – 30th September 2018]</p> <p>Paper was presented but no further discussion.</p>	
14	<p>AOB</p> <p>ISAR - International Prosthesis Library (IPL)</p> <p>MPO reported on ISAR and the cost to download International Prosthesis Library (IPL). ISAR were currently levying a £3,000 per annum charge to support the development of the IPL. However the current terms of use for IPL were not acceptable to NJR. It was agreed that the NJR would not pay this year's charge unless more acceptable terms could be agreed. In the meantime, development of the NJR component database would continue to allow licensing to other territories for free (with a one-off £5,000 governance charge). JS would discuss these developments with industry colleagues and determine an approach, although the benefits of continuing to subscribe to the NJR component database were noted.</p> <p>Action: Consider implications for industry</p>	EY/JS
15	<p>Meeting dates for 2019/20</p> <p>Action: New meeting dates to be circulated to members.</p>	NE