

NJR Declaration of interests form

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All interests that might unduly influence an individual's judgement and objectivity in the conduct of or award of NJR business should be declared. **If in doubt, please declare all interests.** Please state within the form if you have no interests to declare

Particular consideration should be given to interests involving payment or financial inducement or any reputational interest that might affect the business under consideration or award of any contract linked to NJR business.

The 'Process for declaring interests and dealing with conflicts of interest' document should be read in conjunction with this form (please also see page 3 of this document for a summary table of NJR definitions of declaration of interest). The document provides details regarding the type of interest that should be declared.

I declare that I have read and understood the NJR 'Process for declaring interests and dealing with conflicts of interest' and am willing to abide by it. I wish the following interests to be recorded in accordance with the relevant provisions of the process document. I am aware that failure to declare relevant interests may result in being asked to step down from the role/activity being undertaken.

The time period for relevant interests is 12 months before involvement in NJR business.

Name		National Joint Registry
Date		
Financial	Personal	
	Non personal	
Non-Financial		
Signature		



Data Protection Act 1998 – The information submitted will be held by NJR for reasons specified on this form and to comply with the organisations policies. This information may be held in both manual and computer form in accordance with the Data Protection Act 1998. Information may be disclosed to third parties in accordance with the Freedom of Information Act 2000. Information will be made publicly available in a DOI register.

NJR definitions of declaration of interest	
This form should be read in conjunction with the NJR 'Process for declaring interests and dealing with conflicts of interest'.	
1. FINANCIAL	
	<p>Anything of monetary value, including:</p> <ul style="list-style-type: none">• Payments for services,• Business interests• Equity interests, including stocks, shareholdings, stock options or other ownership interests,• Intellectual property rights, including patents and copyrights and royalties arising from such interests. <p>This does not include shareholdings through unit trusts or similar arrangements where the Member</p>

	has no influence on financial management.
1.1 Personal financial interest	Where there is or appears to be opportunity for personal financial gain or financial gain to a direct family member
1.2 Non personal financial interest	<p>Where there is payment or other benefit to a department or organisation in which the individual is responsible and/or employed but is not received personally.</p> <p>For instance:</p> <ul style="list-style-type: none"> • Fellowships • Submitting a bid • Industrial Support by the industry - payment, other support or sponsorship, commissioning of work or research, grants etc.
2. NON FINANCIAL	
2.1 Personal non financial interest	Where there is opinion on the matter, work programme or service under consideration or where personal relationships exist linked to the matter

	<p>For instance</p> <ul style="list-style-type: none">• Holding an advisory position or similar on the Board / Steering group of an organisation bidding for NJR contracts (a procurement activity)
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